

MIDLOTHIAN VOLUNTARY ACTION

Charity Registration No. SC008286

Company Registration No. SC219994

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Reference & Administrative Details

Company Registration No: SC219994

Charity Registration No: SC008286

Directors: Mr R Fairbairn
Mrs S Peart
Mrs H Webb-Nelson
Mr N Hynd
Mrs M Russell
Mr D Noble
Mrs J Waddell
Mrs M Webb
Mr A Mathers (appointed 16/03/21)

Advisors: Ms Annette Lang, Midlothian Council

Company Secretary: Dr L A Kelly

Registered Office: 4/6 White Hart Street
Dalkeith
Midlothian
EH22 1AE

Bankers: The Bank of Scotland
47 High Street
Dalkeith
EH22 1JA

Unity Trust Bank
Nine Brindleyplace
4 Oozles Square
Birmingham
B1 2HB

Independent Examiner: Christopher Spalding
James Anderson & Co
Pentland Estate
Straiton
Edinburgh
EH20 9QH

**Report of the Chairman
For the Year ended 31 March 2021**

I am pleased to present to you the Annual Report and Accounts of Midlothian Voluntary Action (MVA) for the financial year 2020 to 2021.

We have continued our close working as Midlothian Third Sector Interface (TSI), which is a partnership arrangement between Midlothian Voluntary Action, Volunteer Centre Midlothian and Social Enterprise Alliance Midlothian.

As part of the TSI, we carried out an important re-branding exercise and launched a joint website at <https://www.thirdsectormidlothian.org.uk/>. Whilst the 3 organisations retain their individual identity, it provides a one stop shop for third sector organisations and volunteers.

Our response to the COVID-19 Pandemic was underpinned with the following principles: Information first, practical support, emotional support, partnership. We worked hard to support the third sector and individuals in the challenges faced.

Grassy Riggs continued to support its members by delivering pies and ensuring people still had contact with the outside world, during a very difficult time.

On behalf of the Board I would like to sincerely thank the tireless dedication of our Staff and Volunteers. This year even more than before, they have gone above and beyond our expectations.

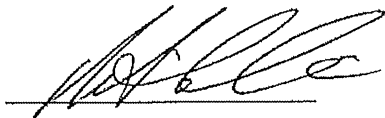
Finally, I would also like to thank our funders for their vital continued support:

Scottish Government

Midlothian Council

Midlothian Health and Social Care Partnership

National Lottery Community Fund



Richard Fairbairn
Chair
Midlothian Voluntary Action

**Report of the Directors
For the Year ended 31 March 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual report and financial statements of the charity for the year ended 31 March 2021.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and Aims

Midlothian Voluntary Action (MVA) aims to present the common policies and concerns of voluntary organisations to develop new ways of responding to need in partnership with statutory and other health, social work, education, housing, employment, environmental and recreation agencies and any others concerned with the social and economic regeneration of the Midlothian area.

Charitable activities

The general purpose of MVA is to:

- (i) Advance education and relieve poverty among the residents of Midlothian.
- (ii) Establish, implement and/or support other schemes and projects of a charitable nature for the benefit of the residents of Midlothian.

This includes giving support to voluntary/community groups and also social enterprises. Another key role is to help the voluntary/community groups and organisations become effective participants in community planning at a Midlothian level.

In general, MVA has the following key objectives:

- Supporting and stimulating the Voluntary Sector in Midlothian.
- Providing advice to members and other voluntary organisations.
- Providing a resource base to the Voluntary Sector including Accessible Meeting Rooms.
- Participating in the Community Planning Process and the Integration of Health & Social Care Partnership.
- Developing with partners Midlothian's Localism Agenda.
- Participating in the Social Justice agenda including Social inclusion and Equalities Agenda.
- Working with Volunteer Midlothian and others in the delivery of the Active Communities Initiative.
- Participating in Community Care Joint Planning – including developing users and carers' representative on in the Strategic Planning process.
- Participating in Community Learning.
- Participating in Social Economy Activities.
- Facilitating effective networking.
- Arranging relevant training for Voluntary Sector.
- Ensuring MVA itself is developed to its full capacity and managed to a high standard

Significant activities

MVA falls into two distinct areas, namely that of Grassy Riggs and MVA / Social Enterprise Alliance Midlothian (SEAM) itself. It also hosts and supports Midlothian Financial Inclusion Network (MFIN).

The principal activity of the company is the promotion of schemes for the benefit of voluntary and community groups in Midlothian for the benefit of Midlothian's communities. Key activities include the provision of a training programme for the third sector, support to access funding, advice on issues such as governance, regular bulletins on funding, training and emergency planning, representation of the third sector in community planning, supporting older people and disabled people to have a voice in community planning, and coordination of a number of forums. Grassy Riggs provides a drop in provision for older people in Woodburn, and support for local carers.

**Report of the Directors Continued
For the Year ended 31 March 2021****Achievements & Performance**

The over-riding issue we addressed in 2020-21 was, of course, Covid. Our response to Covid was underpinned by the following principles:

Information first: We recognised from previous emergency planning situations (such as the 'Beast from the East') that our member organisations require timely and accurate updates about the situation. We prioritised getting a daily briefing out to the sector, which provided a two-way information flow, with people responding to the briefing with questions and concerns.

Practical support: As well as information, organisations required practical support to make the necessary changes. MVA's capacity building staff focused on ensuring organisations had access to funding and support with business planning.

Emotional support: The first lockdown was an incredible upheaval for everyone. There was limited knowledge about the virus, and how it spread. Organisations had to move to digital delivery overnight, and were concerned about the impact on vulnerable service users. The schools were closed, and parents in the third sector staff supporting home-learning. And everyone was concerned about the health of their families, friends, and colleagues. MVA held a number of informal online peer support sessions for third sector and some local authority colleagues, enabling them to discuss the emotional and practical challenges of their roles during this time.

Partnership: We worked hard to ensure that the work of the TSI and the third sector was closely linked to the activity by the statutory sector and the community councils. We attended every emergency planning meeting, and partnered with Midlothian Council's Economic Development team to offer joined-up business support to social enterprises to support their survival or even growth during this period.

We partnered with local social enterprise, Made in Midlothian, to apply successfully for Creative Scotland's Youth Arts Small Grants programme, which will support artists to work with groups of children and young people most affected by Covid 19.

Forward planning: The Scottish Government Routemap was a helpful guide to a situation that was constantly changing, and we strongly encouraged the sector to plan for what would happen at future stages of the movement out of lockdown. We did this through a guide to scenario planning aimed at helping organisations assess what resources they would need at each stage of the routemap, which we supported with online sessions. We are now helping organisations to consider the impact of having a vaccinated population.

Grassy Riggs: This was a particularly difficult time for Grassy Riggs members, as older people were particularly vulnerable to Covid. As the building was shut, the Grassy Riggs team worked to support their members with regular phone calls, and doorstep deliveries of steak pies. This was very much appreciated and was essential in tackling isolation.

Forward Mid and MOPA: We continued to support older people and people with physical disabilities to stay engaged in local developments. Many MOPA and Forward Mid members were shielding, and it is great credit to them that they stayed with us, and mastered the art of Zoom.

Concurrent events: Covid was not happening in a vacuum, and a lot of our work toward the end of the year was aimed at ensuring that the third sector was prepared to support clients if there were food or other shortages due to a combination of Covid, Brexit and bad winter conditions. We created a range of newsletters for third sector organisations, older people and disabled people in preparing for winter.

Finally, our long-standing Manager, George Wilson, retired. George worked in Midlothian for a very long time, joining Woodburn Action Group (WAG) in 1994. WAG then merged with MVA in 1998, and George had been with us ever since. He is highly regarded by both his staff and outside stakeholders, and everyone will feel his loss greatly.

**Report of the Directors Continued
For the Year ended 31 March 2021****Financial Review**

Income for the year was £424,735 (2020: £323,158). This was split between unrestricted funding of £82,993 (2020: £53,670) and restricted funding of £341,742 (2020: £269,488). It was encouraging to see an increase in the unrestricted funding. Expenditure for the year was £389,559 (2020: £318,962) which was allocated as unrestricted expenditure £53,374 (2020: £36,012) and restricted expenditure £336,185 (2020: £282,950). The net movement in funds showed a surplus in unrestricted funds of £29,619 (2020: surplus £17,658) and a surplus in restricted funds of £5,557 (2020: deficit £13,462) giving an overall surplus of funds for the year of £35,176 (2020: £4,196).

Principle Funding Sources

Scottish Government and Midlothian Council are our main sources of funding with significant funding from the National Lottery Fund coming to Grassy Riggs. Consultancy, photocopying and printing also contributed to MVA income.

Reserves Policy

The Directors have reviewed the position of the company and with £245,501 (2020: £215,882) unrestricted reserve funds, to meet running costs and other liabilities, they are satisfied with the level of reserves at the present time. This amount would cover approximately 8 months of funding. The Board considers that this is the minimum appropriate reserve for a responsible management.

Future Plans

Covid will remain a key focus of the TSI's work in the next year, but our focus will be more around the actions required to recover and renew activity in the third sector. We anticipate a lot of support to local third sector organisations to ensure that they can access the new strands of funding that will be coming on stream, including the replacement for the European Structural Funds. We will work closely with colleagues at Midlothian Council regarding the emerging training and workforce issues in the third sector. We look forward to continuing to work closely with the other members of the TSI Scotland Network.

Reference and Administrative Details

The information relating to Midlothian Voluntary Action is on page 1.

Structure, Governance & Management**Governing document**

The charity is constituted as a Company limited by guarantee and is governed by its Memorandum and Articles of Association. It is also recognised by the Office of the Scottish Charity Regulator with Registration Number SC008286. The management of Midlothian Voluntary Action (MVA) is the responsibility of the management committee, which is elected under the terms of the constitution.

Recruitment & appointment of new directors

The Board of Directors together with the external advisors form the management committee. The directors serve for a maximum period of three years after which time they are eligible for re-election. The Board of Directors is proposed by our member organisations. The proposals are considered at our AGM. If required voting on various proposed candidates takes place and final proposed candidates are approved at the AGM, for example, more proposed candidates than vacant places.

Induction & training of new directors

A number of MVA Board members come to the organisation with considerable skills and knowledge of the voluntary sector. MVA has comprehensive training programmes throughout the year and there are opportunities for our Board members to participate in the training. Key information on relevant current legislation is also distributed to Board members on a regular basis. Our Policy and Procedures Handbook is regularly revised with the revisions being approved by the Board.

Organisational structure

The Board oversees the various divisions and meets on a regular basis (9 occasions in the year) to consider reports, review and consider financial matters and consider the future strategy. The day-to-day operation is overseen by our manager Lesley Kelly and Grassy Riggs has Janette Hope as Manager.

**Report of the Directors Continued
For the Year ended 31 March 2021****Structure, Governance & Management (continued)****Key management remuneration**

The directors consider the board of directors, the general manager, deputy manager and Grassy Riggs manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. All directors give of their time freely and no director remuneration was paid in the year.

Financial & risk management objectives & policies

The directors have a risk management strategy, which comprises:

- An annual review of the principal risks and uncertainties that MVA faces.
- The establishment of policies, procedures and systems to mitigate those risks identified in the annual review.
- The implementation of procedures designed to minimise or manage any potential impact on MVA should those risks materialise.

The principal risks relate to the lack of long-term funding agreements with Scottish Government and already known reduction of funding by Midlothian Council for the next three years.

These risks have been mitigated to varying degrees by:

- Building over a number of years, reasonable reserves.
- A reasonable expectation that we have the ability to do some consultancy, which generates some income.
- The Board having rigorous budget controls in place.
- Overall, the directors are satisfied that systems are in place to mitigate and manage the major risks to which the company may be exposed.

Covid-19

COVID-19 has changed our working practices and this resulted in all staff working from home. This has brought practical difficulties with regard to certain aspects of our administration but these are being worked through by staff.

Cooperation with other organisations

MVA works closely with SEAM and MFIN to ensure the effective provision of its services.

Statement of Responsibilities of the Directors

The charity's directors are responsible for preparing a directors' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Report of the Directors Continued
For the Year ended 31 March 2021**

Independent Examiner

Christopher Spalding C.A. has indicated his willingness to continue in office and a resolution proposing his reappointment will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board on 30 November 2021 and signed on its behalf:

A handwritten signature in cursive script, appearing to read "Margot Russell".

Margot Russell, Treasurer

**Independent Examiner's Report to the Members
For the year ended 31 March 2021**

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 10 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulationshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Spalding C.A. (ICAS)
James Anderson & Co
Chartered Accountants
Pentland Estate
STRAITON
EH20 9QH

30 November 2021

Statement of Financial Activities
(Incorporating Income & Expenditure Account)
For the Year ended 31 March 2021

	Notes	Unrestricted Fund £	Restricted Funds £	Total 2021 £	Total 2020 £
Income from:					
Donations and grants	6	51,597	-	51,597	26,611
Charitable activities	7	-	341,742	341,742	269,488
Other trading activities	8	31,271	-	31,271	26,563
Investment income	9	125	-	125	496
		<u>82,993</u>	<u>341,742</u>	<u>424,735</u>	<u>323,158</u>
Expenditure on:					
Charitable activities	10	53,374	336,185	389,559	318,962
Total expenditure		<u>53,374</u>	<u>336,185</u>	<u>389,559</u>	<u>318,962</u>
Net movement in funds		29,619	5,557	35,176	4,196
Reconciliation of funds:					
Balances 31 March 2020		<u>215,882</u>	<u>39,054</u>	<u>254,936</u>	<u>250,740</u>
Balances 31 March 2021	15	<u>245,501</u>	<u>44,611</u>	<u>290,112</u>	<u>254,936</u>

The results set out in the income and expenditure account above derive wholly from the continuing operations of the company.

Balance Sheet
As at 31 March 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible assets	11	<u>2,803</u>	<u>4,868</u>
Current Assets			
Debtors	12	27,029	12,905
Cash at bank & on hand		<u>312,412</u>	<u>288,703</u>
		<u>339,441</u>	<u>301,608</u>
Liabilities			
Creditors: amounts falling due within one year	13	<u>52,132</u>	<u>51,540</u>
Net current assets		<u>287,309</u>	<u>250,068</u>
Net Assets		<u>290,112</u>	<u>254,936</u>
The Funds of the Charity			
Unrestricted fund	15	245,501	215,882
Restricted funds	15	<u>44,611</u>	<u>39,054</u>
Total funds		<u>290,112</u>	<u>254,936</u>

The notes at pages 12 to 18 form part of these accounts.

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 30 November 2021 and were signed on its behalf by:



Margot Russell, Treasurer

**Notes to the Financial Statements
For the Year ended 31 March 2021****1. Statutory Information**

Midlothian Voluntary Action is a private company, limited by guarantee with charitable status and registered in Scotland. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The company's registration number and registered office address can be found on the Reference and Administrative Details page.

The presentation currency of the financial statements is the Pound Sterling (£).

2. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Midlothian Voluntary Action meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared under the historical cost convention modified to include certain items at fair value.

b) Going concern

The financial statements have been prepared on a going concern basis as the directors believe that no material uncertainties exist. The directors have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

c) Donated Services

In accordance with the Charities SoRP (FRS102) general volunteer time is not recognised in the accounts. Information regarding the contribution of volunteers is provided in the Report of the Directors.

d) Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and grants are recognised when they have been communicated in writing with notification of both the amount and settlement date. In the event that a donation or grant is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank.

Income received in advance of a service being provided is deferred until the criteria for income recognition are met.

**Notes to the Financial Statements
For the Year ended 31 March 2021****2. Accounting Policies Continued****e) Expenditure**

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Expenditure on charitable activities includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates and comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

f) Funds

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is in the notes to the financial statements.

g) Tangible Fixed Assets & Depreciation

Tangible fixed assets are stated at cost or valuation less accumulated depreciation and impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Expenditure is capitalised as a fixed asset where it represents either a new fixed asset or enhancement to an existing asset. Depreciation is provided at the following annual rates and charged to the designated Capital Fund in order to write off each asset over its expected useful life less estimated residual value.

Fixtures & Fittings - 20% straight line.

h) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

i) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Notes to the Financial Statements (Continued)**j) Cash in bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments.

k) Pension Costs

The company operates defined contribution schemes, the assets of which are held separately from those of the charity. The pension cost charge represents contributions payable by the charity to the scheme.

l) Taxation

No provision for corporation tax is necessary as the company has charitable status and does not trade. The company suffers input VAT on some of its expenditure which it does not recover.

m) Operating Leases

Rentals payable under operating leases are charged to the Income and Expenditure Account on a straight line basis over the period of the lease.

3. Related Party Transactions

No director received any remuneration during the year (2020: £Nil). No director received any refund of expenses for services as a director (2020: £Nil).

4. Employee Information

	2021	2020
Average number of employees during the year was:	11	13
	£	£
Wages & salaries	197,171	220,356
Social security costs	9,943	11,703
Pension costs	4,872	5,099
	<u>211,986</u>	<u>237,158</u>

No staff member is remunerated at a level in excess of £60,000 per annum.

The key management personnel of the charity comprise the general manager, deputy manager and Grassy Riggs' manager. Their total employee benefits were £82,357 (2020: £93,073).

5. Operating Leases

The total minimum future lease payments under non-cancellable operating leases are as follows:

<i>Expiry date</i>		
Within one year	<u>12,500</u>	<u>12,500</u>

The charity occupies premises leased from Midlothian Council on an annual basis and the rent is fully covered by a grant from the council.

Notes to the Financial Statements (Continued)

6. Income from Donations and Grants	MVA Core 2021 £	Grassy Riggs 2021 £	Total 2021 £	Total 2020 £
Donations	-	3,725	3,725	26,236
Membership fees	-	-	-	375
Scottish Government - Covid Funding	47,872	-	47,872	-
<i>Unrestricted fund income</i>	<u>47,872</u>	<u>3,725</u>	<u>51,597</u>	<u>26,611</u>
7. Income from Charitable Activities				
Midlothian Council - Social work & rent	12,500	29,577	42,077	42,076
Midlothian Council - Community & wellbeing	20,000	-	20,000	20,000
Midlothian Council - MCCF	24,926	-	24,926	24,926
Midlothian Council - Forward Mid	6,318	-	6,318	6,318
Midlothian Council - Additional worker	-	-	-	18,750
Scottish Government - Aspiring Communities	94,899	-	94,899	18,316
Midlothian Council - Project engagement worker	16,631	-	16,631	2,105
Scottish Government	83,572	-	83,572	83,572
Scottish Government - SEAM/LSEP	17,932	-	17,932	17,932
National Lottery Fund	-	35,387	35,387	34,953
Santander - Intern funding	-	-	-	540
<i>Restricted fund income</i>	<u>276,778</u>	<u>64,964</u>	<u>341,742</u>	<u>269,488</u>
8. Income from other trading activities				
Management fees	30,264	-	30,264	16,485
Room & office hire	-	-	-	465
Photocopying & printing	960	-	960	4,006
Consultancy fees	-	-	-	1,750
Miscellaneous income	47	-	47	3,357
Training	-	-	-	500
	<u>31,271</u>	<u>-</u>	<u>31,271</u>	<u>26,563</u>
9. Investment Income	MVA Core 2021 £	Grassy Riggs 2021 £	Total 2021 £	Total 2020 £
Bank interest received	125	-	125	496

Notes to the Financial Statements (Continued)

	MVA Core 2021 £	Grassy Riggs 2021 £	Total 2021 £	Total 2020 £
10. Expenditure on Charitable Activities				
Occupancy costs	16,431	-	16,431	19,571
Salaries, recruitment & travel	141,943	70,989	212,932	238,733
Stationery, publicity & copier charges	473	860	1,333	8,337
Posts & telephones	2,063	2,126	4,189	4,278
Training	-	-	-	595
Events & meeting expenses	272	-	272	16
Repairs, software & equipment	24,338	58	24,396	6,629
Transport	-	43	43	783
Professional fees	2,019	-	2,019	1,973
Funds in trust paid to charities	118,399	-	118,399	18,317
Café costs	-	1,252	1,252	10,942
Miscellaneous & subs	1,293	1,488	2,781	3,261
Depreciation	2,065	-	2,065	2,065
Independent examiner's fee	3,240	-	3,240	3,240
Bank charges	124	83	207	222
	<u>312,660</u>	<u>76,899</u>	<u>389,559</u>	<u>318,962</u>
Charged to - Unrestricted Fund			53,374	36,012
- Restricted Funds			<u>336,185</u>	<u>282,950</u>

11. Tangible Fixed Assets**Equipment
£****Cost**

At 31 March 2020

10,323

At 31 March 2021

10,323**Depreciation**

At 31 March 2020

5,455

Charge for the year

2,065

31 March 2021

7,520**Net book value**

31 March 2021

2,803

31 March 2020

4,868**12. Debtors**

	2021 £	2020 £
Trade debtors	5,270	4,460
Grants receivable	21,759	7,533
Other debtors	-	912
	<u>27,029</u>	<u>12,905</u>

Notes to the Financial Statements (Continued)

	2021 £	2020 £
13. Creditors		
Amounts falling due within one year		
Funds held in Trust	40,175	40,175
Sundry creditors & accruals	3,240	3,240
Deferred income	8,717	8,125
	<u>52,132</u>	<u>51,540</u>

The deferred income refers to grants received in advance towards expenditure of the next financial year.

14. Pension Costs

The company operates a money purchase (defined contributions) pension scheme. The assets of the scheme are held separately from those of the company in independently administered funds. The pension cost represents contributions payable by the company to the funds and amounted to £4,872 (2020: £5,099).

15. Statement of Funds**Year to 31 March 2021**

	At 31/3/20 £	Incoming Resources £	Resources Expended £	At 31/3/21 £
Restricted Funds				
Midlothian Council - Social work	-	12,500	12,500	-
Midlothian Council - Community & wellbeing	-	20,000	20,000	-
Midlothian Council - Community care	-	24,926	24,926	-
Midlothian Council - Forward Mid	39,054	6,318	761	44,611
Midlothian Council – Project engagement	-	16,631	16,631	-
Scottish Government - Aspiring Communities	-	94,899	94,899	-
Scottish Government	-	83,572	83,572	-
Scottish Government - SEAM/LSEP	-	17,932	17,932	-
WDCC	-	29,577	29,577	-
Big Lottery Fund	-	35,387	35,387	-
Total Restricted Funds	<u>39,054</u>	<u>341,742</u>	<u>336,185</u>	<u>44,611</u>
Unrestricted Fund	215,882	82,993	53,374	245,501
Total Funds	<u>254,936</u>	<u>424,735</u>	<u>389,559</u>	<u>290,112</u>

Notes to the Financial Statements (Continued)

15. Statement of Funds (continued)

Year to 31 March 2020

	At 31/3/19 £	Incoming Resources £	Resources Expended £	At 31/3/20 £
Restricted Funds				
Midlothian Council - Social work	-	12,500	12,500	-
Midlothian Council - Community & wellbeing	-	20,000	20,000	-
Midlothian Council - Community care	-	24,926	24,926	-
Midlothian Council - Forward Mid	40,955	6,318	8,219	39,054
Midlothian Council - Peer support	1,482	-	1,482	-
National Lottery Fund/Midlothian Council - Early Action Fund	10,079	2,105	12,184	-
Scottish Government - Aspiring Communities	-	18,316	18,316	-
Scottish Government	-	83,572	83,572	-
Scottish Government - SEAM/LSEP	-	17,932	17,932	-
Grassy Riggs	-	48,326	48,326	-
National Lottery Fund	-	34,953	34,953	-
Santander - Intern Funding	-	540	540	-
Total Restricted Funds	52,516	269,488	282,950	39,054
Unrestricted Fund	198,224	53,670	36,012	215,882
Total Funds	250,740	323,158	318,962	254,936

The balances on the restricted funds arise when the project funding periods are not in line with the charity's year end.

Funds & Sources:**Specific purpose**

Midlothian Council - Social work	Towards rent of premises and wages.
Midlothian Council - Community & wellbeing	Towards running costs and part wages of MVA staff.
Midlothian Council - Community care	Towards community care development worker.
Midlothian Council - Social Work/Forward Mid	Funding for a physical disability forum.
Midlothian Council - Peer Support	Provide assistance to local peer support groups.
Midlothian Council - Smoothie bike	Participatory budget grant used to promote healthy lifestyle.
National Lottery Fund/ Midlothian Council - Early Action Fund	Providing to fundamental shift towards effective early action in Scotland to prevent problems from occurring rather than one that copes with the consequences.
Scottish Government	Core funding.
Scottish Government - SEAM/LSEP	Local social enterprise project for social enterprise work with businesses that are not for profit.
Scottish Government - Aspiring Communities	Woodburn/Dalkeith community research project.
Grassy Riggs - Midlothian Council, National Lottery Fund	Provided for frail, isolated elderly people in the Woodburn area.
National Lottery Fund	Grassy Riggs
NHS Community Empowerment	For the promotion of community health & wellbeing
Santander	Intern funding
Voluntary Action Scotland - Improvement Service	To assist the Third Sector to work more effectively within the community

Notes to the Financial Statements (Continued)

16. Allocation of Net Assets Between Funds

At 31 March 2021

	Tangible Fixed Assets £	Current Assets £	Current Liabilities £	Total £
Midlothian Council - Forward Midlothian	-	44,611	-	44,611
Total Restricted Funds	-	44,611	-	44,611
Unrestricted Funds	2,803	294,830	(52,132)	245,501
Total Funds	2,803	339,441	(52,132)	290,112

At 31 March 2020

	Tangible Fixed Assets £	Current Assets £	Current Liabilities £	Total £
Midlothian Council - Forward Midlothian	-	39,054	-	39,054
Total Restricted Funds	-	39,054	-	39,054
Unrestricted Funds	4,868	262,554	(51,540)	215,882
Total Funds	4,868	301,608	(51,540)	254,936